



INVITATION TO BID

206 East Broadway
P.O. Box 140
Ashland, Missouri 65010
Phone 573-657-9779
mmrpc@mmrpc.org

Bid Specification: 80kw Towable Diesel Powered Generators

The Mid-Missouri Regional Planning Commission invite suppliers to bid on 80kW towable diesel powered generators as described on the attached item specification sheet. The Mid-Missouri Region Planning Commission is seeking bids for single unit cost and / or package unit cost for 9 80kW generators.

A pre-bid conference **is not** scheduled for this solicitation.

Faxed proposals **will not** be accepted

Sealed bids will be received until July 7th, 2009 no later than 3:30 P.M. in the Mid-Missouri Regional Planning Commission Office located at 206 East Broadway, P.O. Box 104, Ashland, MO 65010

A public opening of sealed bids will be held at the Mid-Missouri Regional Planning Commission office at 3:45 P.M. on Tuesday July 7th, 2009 at 206 East Broadway, Ashland, MO 65010.

It is the responsibility of the respondent to assure that proposals are received by the closing date and time.

Proposals must be valid for a period of 60 calendar days from the closing date and time.

Bidding Packet

All interested parties are encouraged to call Curtis Owens, Mid-Missouri Regional Planning Commission, at (573) 657-9779, or email (curtisowens@mmrpc.org) with any questions not addressed in this request or to receive a bidding packet.

The bidding packet is also available on the Mid-Missouri Regional Planning Commission website at www.mmrpc.org see the home page click on Invitation to Bid to download copy of the Request for Proposals (RFP).

1. **PRICING AND NOTATIONS.** Prices and notations must be typed or written in ink. No erasures are permitted. Mistakes may be crossed out and corrections entered and initialed in ink by the authorized person signing the quotation
2. **UNIT PRICING.** Unit pricing shall be stated based on the unit specification.
3. **DELIVERY TIME.** Delivery time is a part of the consideration and must be indicated.
4. **QUOTATION.** Quotation must be signed by a responsible officer of employed business personal and include a bid worksheet (p4) from the bid packet.
5. **EXTRA CHARGES.** NO extra charges for over the product quote will be allowed.
6. **TAXES.** The Mid-Missouri Regional Planning Commission is exempt from federal excise tax and state sales taxes and such taxes shall not be included in the quote. Federal excise tax exemption certificate will be provided with the purchase order.
7. **DELIVERY TERMS.** Delivery cost shall be included in the quote and identified as such. Delivery location shall be within the Area F Region
8. **DEFAULT.** Default is defined as the failure of the bidder to fulfill the obligations of bidder quotations, including, but not limited to, failure to deliver on time or unauthorized substitutions of equipment other than those quoted and specified on the purchase order. In case of default of the contractor, the Mid-Missouri Regional Planning Commission may cancel the contract or purchase order and procure the equipment from other sources and hold the defaulted contractor responsible for any excess cost occasioned.
9. **PURCHASE ORDER.** A purchase order will be the method of transaction for payment of 80kW generators.
10. **SPECIFICATIONS.** Specifications which refer to brand name are given for references. Bidder may quote on approved equivalent equipment of higher quality, provide brand name, catalog number and any deviations are noted on bid and complete descriptive literature is furnished. Exceptions will state "do not Substitute" on the specification sheet.
11. **AWARD.** Mid-Missouri Regional Planning Commission reserves the right to award by item, group of items, or total bid; to reject any and all bids in whole or in part; and to waive any informalities of technical defects if, in our judgment, the best interests of the agency will be so served. In determination of award, the responsibility of the lowest qualified bidder, the quality of the equipment to be supplied, their conformity with the specifications, their suitability to the requirements of Mid-Missouri Regional Planning Commission, and the delivery terms will be considered. Acceptance or rejection of alternative bids will be determined solely by the Mid-Missouri Regional Planning Commission.
12. **RECEIPT OF BIDS.** To qualify in the bidding process all sealed bids must be received in the Mid-Missouri Regional Planning Commission office as noted on the cover sheet or bidding work sheet. Late bids can not be accepted. Faxed bids will not be accepted. The responsibility of getting the bid to the Mid-Missouri Regional Planning Commission office rests entirely on the bidder, notwithstanding delays resulting from postal handling or any other reason.
13. **INSPECTION.** All equipment is subject to inspection and testing. In case any equipment is defective in material or workmanship or otherwise fail to meet the requirements of this bid, the Mid-Missouri Regional Planning Commission shall have the right to reject or retain and correct such equipment. Seller shall reimburse the Mid-Missouri Regional Planning Commission for expenses incurred in correcting defective equipment. Rejected equipment will be held or returned to seller at seller's expense for storage, handling, packaging and transportation.

In effort to better prepare Area F Emergency Management Agencies, which respond to all types of disasters, the Area F Regional Homeland Security Oversight Committee (RHSOC) has requested the procurement of towable 80kw diesel generators. The Mid-Missouri Regional Planning Commission, the procurement agent, is issuing a Request for Proposal from qualified suppliers of 80kw towable diesel powered generators. The specifications should be met as closely as possible.

GENERATOR

1. 80kW
2. Standby output 150°C rise
 - i. Single phase @240V 45/45 kVA / kW
 - ii. 3 phase @ 208V 74/59 kVA / kW
 - iii. 3 phase @240V 80/64 kVA / kW
 - iv. 3 phase @ 480V 80/64 kVA / kW
3. Voltage 3 phase adjustable 208/220/240/416/440/460/480
4. Voltage single phase adjustable 120/127/139/240/254/277
5. 120 volt 20 Amp duplex GFCI
6. 120/240 Volt 50 amp twistlock connection
7. Shore power connection kit
8. Industrial grade 4 cylinder John Deer diesel engine 99hp at 1800RPM
9. Brushless alternator
10. Voltage regulator ½%
11. Air intake heater
12. Fuel/ water separator
13. Electronic governor
14. Digital Controller with automatic safety shutdown
15. Illuminated instrumentation panel
16. Main circuit breaker for main power connection
17. Circuit breaker for single phase receptacles
18. Single phase receptacles powered during all main voltage configurations
19. Sound attenuated internally mounted muffler
20. Pad lock heavy gauge steel doors
21. Powder coated paint finish
22. Single point lifting eye
23. Block heater

- 24. Battery and Battery charger
- 25. Warranty information

TRAILER

- 1. Certificate of Origin for the trailer (**Do not title**)
- 2. Tandem axel with torsion bar suspension and fenders
- 3. 2" ball hitch coupling
- 4. Tongue leveling stand
- 5. Hydraulic brakes
- 6. DOT approved
- 7. Equipped with 4 pin connector, running and brake lights (prefer LED).

The bid worksheet must be included with sealed bid. Bidders are informed that bids for equipment which is smaller or inferior to the specification may be rejected.

Quoted pricing should not include taxes, tax exempt certificate will be provided.

Total bid price per unit: \$ _____

Total bid price for 9 units: \$ _____

Generator

Make: _____ Model: _____ Year _____

Trailer

Make: _____ Model: _____ Year _____

Bidder Information

Contact Person _____

Address _____

City _____

State & Zip _____

Phone _____

Fax _____

E-Mail _____

Signature _____

Date _____