

Mid-Missouri Regional Planning Commission
Board of Directors
Wednesday, June 22, 2016
Meeting Minutes

Attendees:	Representing:
Les Hudson	City of Fulton
Dan Atwill	Boone County
Darrel King	Moniteau County
Gary Jungermann	Callaway County
Sam Stroupe	Howard County
Gene Rhorer	City of Ashland
Eric Barron	City of Jefferson
Tim Grenke	City of Centralia
Walt Banks	City of New Franklin
Ed Siegmund	Mid-MO Regional Planning Commission (Mid-MO RPC)
Lee Ann Jestis	Mid-MO RPC
Debra Griffin	Mid-MO RPC

Agenda Item I and II. Welcome and Call to Order

Chairman Gary Jungermann called the meeting to order at 5:30 pm. Introductions were made by those present.

Agenda Item III. Approval of Agenda

Tim Grenke motioned to approve the agenda. Darrel King seconded the motion. Motion passed unanimously.

Agenda Item IV. Review and Approval of Minutes

Darrel King motioned to approve the March 23, Board meeting minutes. Walt Banks seconded the motion. Motion passed unanimously.

Agenda Item V. Financial Reports

Tim Grenke reported expenditures for the RPC as of June 22 totaled \$24,325.72. He indicated a total of \$49,635.02 in revenues was received, with \$65,813.24 in outstanding invoices. Total fund balance including reserves and RHSOC funds was \$170,415.21.

Mr. Grenke presented the FY16 June Budget Report which marks the end of the fiscal year 2016. The June 22 Operational Revenue Tracking Report was reviewed.

Les Hudson motioned to approve the June financial reports as presented. Darrel King seconded the motion. Motion passed unanimously.

Agenda Item VI. Discussion Items

Executive Director, Ed Siegmund reported on the following discussion-action items.

On-Site Wastewater Revolving Loan Fund

Through MACOG the Missouri Department of Natural Resources (MoDNR) has grant funds available for a Clean Water On-site Revolving Loan Program. This program will provide financing to homeowners seeking to make improvements or replace their on-site wastewater (septic) system. A \$1,500 fee will be paid to the

RPC for staff to conduct outreach and marketing efforts for the program throughout the RPC region. Mid-MO RPC staff assisted an applicant with the application process and the application was submitted to Boonslick RPC for processing. The application has been approved by MoDNR and a administrative fee of 3% of the loan amount is to be paid to Mid-MO RPC.

Mr. Siegmund requested to enter into a Memorandum of Agreement for participation in the on-site wastewater revolving loan program with Boonslick RPC.

Darrel King motioned to approve the request as presented. Tim Grenke seconded the motion. Motion passed unanimously.

MoDOT Cost-Share Program/FLAP Program

The General Assembly has set aside \$20 million for this program. The MPOs and the RPCs will be meeting on Thursday June 30 to discuss the program. MoDOT Central District will receive \$5 million. MoDOT contribution will not exceed 50% of a project cost. Projects will be required to execute contractual agreements within 3 months of selection and will include local match commitment. Projects on the MoDOT state system and can move quickly will score higher. Application deadline is July 29.

EDA Semi-Annual Progress Report

The draft of the updated Comprehensive Economic Development Strategy (CEDS) has been completed. Maintaining a current CEDS is a requirement for our economic development district status and is required to be updated every five years.

Staff activities for the July 1, 2015-June 30, 2016 Economic Development Administration (EDA) work program included the award of six new projects resulting in grant investment of over \$761,000 and over \$1.2 million in total investment.

May 25 Executive Committee/RPC Services Survey

The Executive Committee held their quarterly meeting on May 25 and discussed the FY17 budget that included a possible increase of the current membership dues rate of .30 per capita. This information was presented to the board members and a discussion followed. The RPC will move forward with a survey to the membership to gather feedback regarding a dues rate increase and services provided by the RPC.

By-Law Amendment-Elections

Recommendation to extend the current officers term through December. The amendment request was to change the election of officers from the June meeting to the December meeting. The officers term would then begin in January and run thru the calendar year not fiscal year.

Darrel King motioned to approve the request as presented. Tim Grenke seconded the motion. Motion passed unanimously.

FY17 Budget

The budget for the upcoming fiscal year projects a total revenue of \$811,336, which includes pass-thru funds of \$407,110. The projected operational budget funding requirement for the FY17 work program is \$380,351 and the identified revenue for FY17 totals \$311,336. All identified funding sources are either under contract, have work programs under review or are carry-over funding for project activity.

Budget expenses reflects a 3% salary pool increase for existing staff. The RPC is also a contributing member of the Missouri Local Government Employees Retirement System (LAGERS). The plan is fully funded with the commission expense projected of \$13,054.40 during FY17.

Les Hudson motioned to approve the FY17 budget as presented. Walt Banks seconded the motion. Motion passed unanimously.

The current staffing level is at four full time employees. Darrel King motioned to approve the request to seek two additional staff members. Tim Grenke seconded the motion. Motion passed unanimously.

Agenda Item VII. Committee Reports

Economic Development Advisory Committee (EDAC)

A CDBG grant application has been submitted for the City of Armstrong for road and drainage improvements. A project summary was provided.

Transportation Advisory Committee (TAC)

Due to a increase in MoDOT revenue, additional transportation projects have been added to the 2017 STIP. A list of the new projects added to the RPC region was provided.

Area F RHSOC

Lee Ann Jestis reported the adjusted FY16 funding allocation is \$273,673.81. Projects submitted for this grant cycle totaled \$392,588.95. The FY14 grant cycle will close July 31. She reported the next RHSOC meeting will be held July 19.

Agenda Item VIII. Community Announcements

Gene Rhorer reported a 10 patient medical office is currently being constructed in Ashland. The Ponderosa Park construction is scheduled to begin the last week of June. A total of 1.7 million yards of dirt will be moved by heavy equipment for this project. The safe routes to school sidewalk is also currently under construction.

Tim Grenke reported a new Dollar General will be opening in Centralia with ground breaking in the next few weeks. The safe routes to school sidewalk construction began June 6 and is underway. The city is still seeking local investors for building a hotel.

Les Hudson reported a dialysis clinic is currently being constructed in Fulton.

Gary Jungermann reported Jefferson City Medical Group has opened a new clinic (JCMG) in Fulton. Phase I of the Fulton State Hospital project has been completed. Phase II and Phase III are underway. He noted the project is behind schedule and over budget.

Dan Atwill reported the Boone County is dealing with increased traffic demands due to the growing population. A new elementary school is being constructed on Scot Blvd and will open this Fall. Scot Blvd has been widened to four lines from Broadway to Route KK. There are also road issues in the surrounding area of Battle High School that recently opened on St. Charles Road.

Sam Stroupe reported the Howard County Fair will be celebrating 200 years with activities through the weekend.

Agenda Item IX. Adjournment

Les Hudson motioned to adjourn the meeting at 7:20 pm. Tim Grenke seconded the motion. Motion passed unanimously